

Overseas Online Application Instructions

M.A. in Education

Melton Blended Program in Jewish Education

in English/in Spanish

This Registration System is complex! Please make sure to review this presentation carefully!

- Overseas Student Degree Application

Please be patient and let us know if you need any help.





Create Your Account

Create an account on the homepage. Within few minutes you will receive an Email message with a password.

If you do not get a password, please, contact our technical support: helpdesk@ekmd.huji.ac.il.

Make sure that the passport number / ID is numbers only. If still stuck, limit it to a 9-digit number

Create Account

If you already have an account, please [sign in](#).

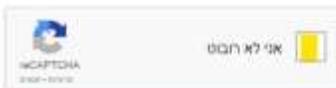
First Name

Surname

National ID or Passport Number

Email

Confirm email



Send

Please complete the form in [English](#).

Create Account

We recommend applying on a Desktop computer. Please make sure you have your files ready prior to starting this process

If you have **two first or last names**, please hyphenate them (example: **Daniel-Yael**), as the system does not allow 2 names. If your name appears cut off later in system, please notify the Melton Centre regarding this fact, so your name will appear correctly on your final diploma.

Within minutes you will receive an email message with a password. If you do not get a password, please contact the technical support:

ITHuji@savion.huji.ac.il

<https://grs2.ekmd.huji.ac.il/my.policy>



האוניברסיטה העברית בירושלים
THE HEBREW UNIVERSITY OF JERUSALEM

Secure Logon

Username (EKMD\username or CC\username)

Password

Logon

Secure Logon

Check you email for:

Welcome to The HUJI Studies Registration System from:

huji-app@ekmd.huji.ac.il

And use the User Name and the Password to sign in



האוניברסיטה העברית בירושלים
THE HEBREW UNIVERSITY OF JERUSALEM

HUJI Studies Registration System

Apply for a Program

Applicants with Overseas Qualifications Click Here

תועלת הנרחבת לימודי מוסמך ודוקטורט האגלסת המסכים לתחוקבלים לתואר בגור בסיעוד

Special Programs Click Here

Bachelor's

Master's

Supplementary PhD

Special Students

Global

International MPH

Human Rights under Pressure Program

Advanced Summer School in Jewish Studies



HUJI Studies Registration System

Apply for a Program



Bachelor's

Master's

Supplementary PhD

Special Students



תעודת הוראה

לימודי מוסמך ודוקטורט

השלמת מסמכים למתקבלים לתואר
בוגר בסיעוד

תכנית רביבים



Glocal

International MPH

Minerva Transitional Justice Postdoctoral
Fellowships

Advanced Summer School in Jewish
Studies

International Postgraduate Orthodontic
Program

התמחויות בפקולטה לרפואת שיניים

HUJI Studies Registration System

Apply for a Program

Apply for a Program

SELECT STAGE

Stage 1 - Overseas Applicants Unit

SELECT PROGRAM

-

Overseas Students Degree Application - 2019/20 - Second Semester

Overseas Students Degree Application - 2020/21

-

Start Application Process

(March 2020) will open on December 1, 2020.

will be updated on the following [link](#).

2020 will open at the end of January.

My Applications

APPLICATION

STATUS

Load closed applications

Apply for a Program

My Applications

Application folder opened successfully

SELECT STAGE

APPLICATION

STATUS

Stage 1 - Overseas Applicants Unit

[Continue to Site](#)

closed applications

SELECT PROGRAM

Overseas Applicants Degree Application – Spring Semester 20: ▾

[Start Application Process](#)

A. Completing the Forms

There are four forms you need to complete:

- Personal Details Form
- Academic Info Form
- Proposed Studies Form
- Declaration Form (after the payment is complete)

Under the Link “Application Instructions” you may find specified instructions for each form.

Click [HUJI Studies Registration System](#) BACK to LOADED applications

The screenshot shows the 'HUJI Studies Registration System' website. At the top, there is a navigation bar with 'Overseas Students Degree Application - 2020/21' and 'Contact Us'. Below this is a language selection menu with buttons for English, Français, Español, Русский, and العربية. A central banner features a collage of images of the Hebrew University campus. Below the banner, the title 'Overseas Students Degree Application - 2020/2021' is displayed. The main content area contains several paragraphs of text providing application details, including a note about the language of instruction and a link to 'Application Instructions'. On the left side, there is a vertical menu with 'Application' highlighted in yellow, listing various forms: Personal Details Form, Academic Info Form, Proposed Studies Form, Payment, Declaration Form, Recommendations, Submission Status, and Cancel Candidacy. Below this menu are 'Contact Us' and 'Documents Upload' sections. At the bottom, a section titled 'A. Please fill out the Online Application Forms:' lists three forms: 1. Personal Details Form, 2. Academic Info Form, and 3. Proposed Studies Form.

HUJI Studies Registration System

Here You can choose the language of the Forms you are filling in (NOT the Program)

Instructions on form-filling

Personal Details Form

Application Form

Application Form
Registration
Submission Date
Cancel/Unlink
Documents Upload (File Size: 10MB)

Applicant Personal Details

First Name: [Text Field] Last Name: [Text Field]
Email: [Text Field]
Gender: [Dropdown Menu]
Address: [Text Field] Birth Date: [Text Field]
Home Phone: [Text Field] Mobile: [Text Field]
Date of Birth: [Text Field] Citizenship: [Dropdown Menu]
Service Code: [Text Field]
or Social Security Number for US Students: [Text Field]
Passport Number: [Text Field]
Residence Nationality: [Dropdown Menu]
Residence Registration Date: [Text Field]

Contact Information

Address: [Text Field] City: [Text Field]
Country: [Dropdown Menu] Zip Code: [Text Field]
Home phone: [Text Field] Mobile: [Text Field]
Email: [Text Field]
Applying for: English program Spanish program
Have you ever applied to the Hebrew University? Yes No
If Yes, insert your Student ID: [Text Field]
For the 4 weeks in Israel, which of the below services would you like to add? (services charged separately) (to enter services)
Accommodation - At the Student Village Dormitories: Yes No
Medical insurance: Yes No
Airport Meet and Greet: Yes No
Daily Transportation: Yes No

Emergency Contact

First Name: [Text Field] Last Name: [Text Field]
Address: [Text Field]
Street Address: [Text Field] City: [Text Field]
State/Province: [Text Field] Zip Code: [Text Field]
Phone: [Text Field] Mobile: [Text Field]
Country: [Dropdown Menu] Email: [Text Field]

Academic Records - Undergraduate

Undergraduate Institution: [Text Field]
City: [Text Field] Country: [Dropdown Menu]
Degree awarded: [Text Field]
Cumulative GPA: [Text Field]
Major Field of Study: [Text Field]

Applying for

English program
 Spanish program

Choosing English or Spanish Study Program

Please remember to **SAVE** your form

Application[Personal Details Form](#)[Academic Info Form](#)**[Proposed Studies Form](#)**[Payment](#)[Declaration Form](#)[Recommendations](#)[Submission Status](#)[Cancel Candidacy](#)**Contact Us****[Documents Upload](#)**[English](#)[Français](#)[Español](#)[Русский](#)[العربية](#)

PROPOSED STUDIES AT THE HEBREW UNIVERSITY

First Name: Daniela

Family Name: Weiss

	Degree Program	Requested Area of Study (List by order of preference)
1.	MA	Melton Blended Program in Jewish Education - 245
2.	-	-
3.	-	-
4.	-	-
5.	-	-

BA candidates – Please read the instructions before completing the form.

MA candidates - Our office handles only two options simultaneously.

Supplementary – PhD in the Department of

Special Student in the Faculty of

[Save](#)

B. Payment

Under the forms list there is a link to the payment page.
You should chose:

110\$ - Full Application Fee

After completion of payment you will receive an Email with the payment confirmation and the payment confirmation number.

You will need to copy this number into your Declaration form.

If you do not get a confirmation or rejection message within minutes, do not pay again. Check your spam mailbox, and if it didn't arrive there either, send an immediate message to us: oritk@savion.huji.ac.il and CC majewisheducation@mail.huji.ac.il

Application

- Personal Details Form
- Academic Info Form
- Proposed Studies Form
- Payment**
- Declaration Form
- Recommendations
- Submission Status
- Cancel Candidacy

Contact Us

- Documents Upload
- Daniel Testing
- ar123456

Payment

Several minutes after confirming the deal, you will receive an email message with a copy of the deal receipt and payment confirmation.

If you do not get a confirmation or rejection message within minutes, do not pay again. Check your spam mailbox and if it didn't arrive there either, send an immediate message to our [email address](mailto:oritk@savion.huji.ac.il).

Please note: Once the deal is confirmed, the application fee is none refundable, even if you cancel your application.

Payment types:

- Full Application Fee – for new applicants = 110\$
- Rotberg students currently in their first year of the a; Current Hebrew University students changing to another degree program (e.g. MA to Supplementary PhD) = 70\$
- Application Packet only – Current students of the Hebrew University applying for another department of the same degree program (e.g. BSc to BA); Employees of the Hebrew University and their family, according to University Regulations = 13\$

Open House Discount:

The University holds an open house during which there is a discount on the application fee. There is a certain discount for all online applications during the weekend of the open house and a larger discount for visitors in the open house (which is paid by voucher and not online).

The main open house for all study programs will be held in the Edmond J. a Campus, Givat Ram, Jerusalem on Friday, March 13, 2020 (discount available until the following Monday).

Select Payment Type:

Full application fee

Total:

110 \$

Personal Details:

Academic Info Form

Proposed Studies Form

Payment

Declaration Form

Recommendations

Submission Status

Cancel Candidacy

Contact Us

Documents Upload

IMPORTANT FOR ALL CANDIDATES

First Name: [REDACTED]

Family Name: [REDACTED]

Have you ever applied to the Hebrew University, including Rothberg International School programs? Yes No

If so, in what year?

Student number assigned

Application fee for the academic year

Payment confirmation number: (from the confirmation email received after payment)



I waive my right to privacy regarding all scholastic and/or academic documentation relevant to processing this application. I certify that all the information submitted is complete and correct, and I agree to abide by all regulations of the Hebrew University for the duration of my studies.



The University reserves the right to take any measures deemed necessary in connection with candidates who submit incorrect and/or fraudulent information.



I hereby confirm that I have read the relevant information regarding my admission on the instructions page.

Save

Payment confirmation number

Please remember to SAVE your form

Application

Personal Details Form

Academic Info Form

Proposed Studies Form

Payment

Declaration Form

Documents Upload

Recommendations

Submission Status

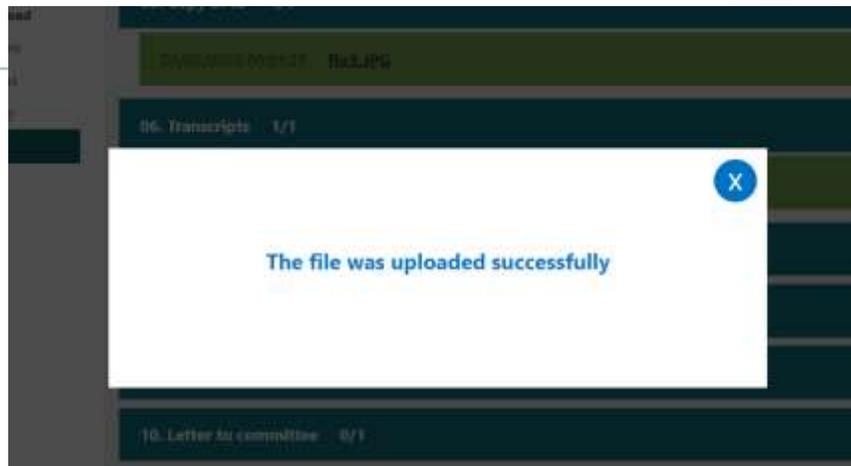
Cancel Candidacy

Contact Us

Documents Upload

Most graduate programs require additional documents, as listed on the following [link](#).

05. Copy of ID	0/1	+
06. Transcripts	0/1	+
07. Curriculum Vitae	0/1	+
08. Proof of Application Fee Payment	0/1	+
09. Personal letter or statement	0/1	+
10. Letter to committee	0/1	+
12. Additional Documents	0/1	+



C. Documents upload

Required documents for submission of the application:

- **Transcripts of your Previous Studies**
- **Curriculum Vitae (CV)**
- **Copy of the Israeli ID or a foreign passport**
- **Personal Letter or Statement**

The rest of the documents are not mandatory!

To upload the document choose Click the + button.

Accepted candidates will be required to submit the official transcripts/originals in addition to the uploaded documents.

HUJI Studies Registration System

M.A. in Education - 245 - 2019 Second Semester [Contact Us](#)

Application

[Application Form](#)

[Recommendations](#)

Submission Status

[Cancel Candidacy](#)

Documents Upload

Document Status

Recommendation letters will be updated up to **two hours** after confirmation of arrival on the [Recommendations](#) page.

Item	Status	Is Required?
0. Application Form	1 of 1	Yes
1. Proof of Identity	1 of 1	Yes
2. Transcripts	1 of 1	Yes
3. Copy of diploma	1 of 1	Yes
4. CV or resume	1 of 1	Yes
5. Statement of Purpose	1 of 1	Yes
6. Recommendation	3 of 1	Yes
7. Medical data	0 of 1	No
8. Payment confirmation	1 of 1	Yes

Submission

Press 'Submit' once you have carried out all the obligations according to the administrative guidelines. After the deadline, all the material in your "Documents Upload" folder will be read only.

Submit



Your Application has been submitted successfully 23/02/2020 11:18:16

Please check your INBOX
for the confirmation that the files
were uploaded to your application.

Review the list of your uploaded files.

Application Submission Inbox x

do-not-reply@ekmd.huji.ac.il

to me ▾

This mail is auto-generated - please do not reply.

Congratulations!

You have submitted your application.